



10 July 2024

**From:** RAdm Angus Essenhigh, OBE  
SAIHC Chair and UKHO National Hydrographer & Director of Data Acquisition and Defence

**To:** Members, Associate Members, Observers and the IHO Secretariat of the Southern African and Islands Hydrographic Commission (SAIHC)

**Subject:** **Provisional Agenda and National Report/Presentation**

Dear SAIHC Colleagues,

I am delighted to see that so many of you have registered for the 20<sup>th</sup> meeting of Southern African and Islands Hydrographic Commission (SAIHC). I am writing to request the following items for your attention please:

#### **National Reports/ Presentations**

Please can all Member States, Associates and Observers submit their National Reports/Presentations ahead of the Plenary, even if you are unable to attend SAIHC20, by submitting the reports it will help us to understand issues within the region so that we may develop ways of resolving them. **Action by 16 August 2023.**

You can find the template/structure provided on the [SAIHC20 \(2024\) | IHO](#) website.

All reports and presentations can be emailed to SAIHC Secretary, [saihc.secretary@saihc.secretary@UKHO.gov.uk](mailto:saihc.secretary@saihc.secretary@UKHO.gov.uk) and IHO secretary for uploading, [yong.baek@iho.int](mailto:yong.baek@iho.int).

Please include the title of the agenda or document in the subject line of the email as:

***"[SAIHC20-Agenda xx] title of the Agenda or Document"***

Finally, we encourage you to register on the IHO website if you have not done so already ( [SAIHC20 Registration](#) ), registration will close on 31 July 2024.

Yours sincerely

RAdm Angus Essenhigh OBE  
Chair of the Southern African and Islands Hydrographic Commission (SAIHC)

Enclosure:

Provisional Agenda  
Presentation Template  
Report Template  
List of SAIHC19 Actions for Review