

IHO File No S1/6200/C-9

**COUNCIL CIRCULAR LETTER 03/2025**  
**28 May 2025**

**COUNCIL SCHEDULE, CALL FOR PROPOSALS AND FOLLOW UP COMMENTS**  
**TO BE CONSIDERED AT**  
**THE 9th MEETING OF THE IHO COUNCIL (C-9)**

References:

- A. IHO CCL 01/2025 dated 25 April - Announcement of the Ninth Meeting of the IHO Council and Provisional Agenda,
- B. Rules of Procedure of the IHO Council – *Rule 7 and Rule 18*,
- C. IHO Resolution 8/1967 as amended – *Procedure for considering proposals submitted by Member States ... to the Council*,
- D. IHO Resolution 12/2002 as amended – *Planning Cycle*.

Dear Hydrographer,

1. As reported in Reference A, the 9<sup>th</sup> Meeting of the IHO Council (C-9) will be held at the IHO Secretariat in Monaco from Tuesday 14 to Thursday 16 October 2025 as a face-to-face event with passive live streaming.

2. it is proposed to hold C-9 for two days and a half through five plenary sessions as depicted in the table below.

C-9 (UTC+2, CEST)		
Monday 13 October	15:00 – 16:00	Rapporteurs and précis-writers briefing
Monday 13 October	16:00 -18:00	Informal voluntary gathering, open optional brainstorming session,
Tuesday 14 October	C-9 Session 1, 09:30-12:30	C-9 Session 2, 14:00-17:00
Tuesday 14 October	Reception at the IHO Secretariat, 18:00 – 20:00	
Wednesday 15 October	C-9 Session 3, 09:30-12:30	C-9 Session 4, 14:00-17:00
Thursday 16 October	C-9 Session 5, 09:30-12:30	Chair Table debriefing, side meetings (on request)

3. This Council Circular Letter is also to remind you that, in accordance with Reference B (Rule 7 refers), the deadline for submitting proposals is **no later than 15 July 2025**. All documents received after the deadline will be considered as information papers only.

4. In order for the IHO Secretariat to prepare the C-9 *Red Book* and make it available on the C-9 [IHO Portal](#) page **at least two months before** the opening day of the meeting of the Council (in accordance with Reference B), Member States are invited to monitor the updates made on the list of proposals on the [C-9 section](#) of the IHO Portal on a regular basis and to forward any comments that they may have, so they reach the IHO Secretariat (by e-mail: [cl-lc@iho.int](mailto:cl-lc@iho.int), Word version in arial font preferable or converted pdf file) **no later than 5 August 2025** ("*...ten weeks before the opening...*", in accordance with Reference C, paragraph 1).

5. To facilitate the preparation of the C-9 organization and based on the experience from previous Council meetings, Member States having a seat at the Council are also invited to nominate rapporteurs by email to: [eric.langlois@iho.int](mailto:eric.langlois@iho.int), **by 5 August 2025**. Instructions for rapporteurs will be provided on request. For planning purposes, it should be noted that the rapporteur(s) in charge of Thursday session 5 may need to work with the IHO Secretariat until Friday afternoon (close of business), when the summary report/proceedings from the précis-writers for these two last sessions will be made available for review and validation.

Yours sincerely,



Mathias JONAS  
Secretary-General

**Distribution:**

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- IHO Committees (Chair/Sec.): HSSC, IRCC, RENCs (IC-ENC, PRIMAR, EA-RECC)