

IHO File No S1/6200/C-9

COUNCIL CIRCULAR LETTER 04/2025
18 July 2025

PRACTICAL ARRANGEMENTS FOR THE 9th MEETING OF THE IHO COUNCIL

References:

- A. IHO CCL 01/2025 dated 25 April - *Announcement of the Ninth Meeting of the IHO Council and Provisional Agenda*,
- B. Rules of Procedure of the IHO Council,
- C. IHO Resolution 8/1967 as amended – *Procedure for considering proposals submitted by Member States to the Assembly or to the Council*,
- D. IHO resolution 28/2025 dated 8 July 2025 - *Approval of IHO Resolution - Maximizing Active Participation in IHO Events*.

Dear Hydrographer,

1. This Council Circular Letter provides an update on the current timeline for the 9th meeting of the IHO Council (as announced by Reference A) together with some practical arrangements.
2. All reports and proposals submitted to the IHO Secretariat in accordance with Reference B (Rule 7 refers) have been made available on the [C-9 section of the IHO Portal](#).
3. Member States are now invited, as instructed by Reference C, to forward their comments on the proposals to the Secretariat at cl-lc@iho.int at their earliest convenience, at least ten weeks prior to C-9.
4. According to Reference B (rule 7 refers), supporting documents will be provided to Member States “*at least two months before the opening day of the meeting*” (**15 August 2025**). The supporting documents will include:
 - a Red Book containing all proposals with any subsequent comments submitted by other Member States and by the Secretary-General, as appropriate;
 - a revised provisional agenda and timetable.
5. In application to the new IHO Resolution (Reference D), the IHO Secretariat will offer a **passive streaming option** for C-9, allowing representatives of IHO Member States who are unable to attend in person to follow the meeting proceedings **without the ability to intervene**. This facility is primarily intended for:
 - IHO Member States that do not hold a seat on the Council, and

- **Council Members** who are physically present in Monaco but wish to allow some of their advisors to follow selected sessions remotely.
6. The IHO Secretariat Conference room capacity being limited (80), participants should register as early as possible. Priority for in-person participation will be for Council Members delegation (maximum two Delegates + (if any) Interpreter and/or Rapporteur). Other in-person participants will be accepted on a *first come, first registered basis*.
7. The arrangements for accessing this passive streaming stream are as follows:
- Representatives wishing to participate via passive remote access are kindly requested to register for C-9 through the IHO Portal, selecting the "VTC" option. For the record, Registration will remain open until **15 September 2025**.
 - The connection link for the virtual room will be sent to registered VTC participants in due course. The C-9 virtual room will be open from **Monday 13 October 11:00 UTC** to enable participants to test their VTC setup.
 - Please note that the C-9 timetable—currently under preparation—will serve as a general framework. While indicative time slots will be assigned to each agenda item, the actual timing will depend on the pace and flow of discussions. Precise timing cannot be guaranteed.

Yours sincerely,



Mathias JONAS
Secretary-General

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